



BOONE COUNTY CIRCUIT CLERK

Christy Blakemore
705 East Walnut Street
Columbia, Mo. 65201
Telephone (573) 886-4000
Fax (573) 886-4044

Be advised that I, _____ am the legal owner of Boone County
Circuit Clerk check number _____, dated _____ in the amount of \$ _____.

CHECK ONE:

- ☐ Said check was lost, destroyed or never received and cannot now be produced by said payee.
☐ Said check is presented herein for replacement.

I hereby request that a new check be issued.

I declare under penalty of perjury that the foregoing is true and correct.

Date: _____

Signature of Payee: _____

Mailing Address: _____

Phone (days): _____

Case Number: _____

Style of Case: _____

FOR OFFICE USE ONLY

Date	Procedure	Initials
	Check request prepared by: _____ (JIS ID)	
	Verified check still outstanding in JIS	
	Verified correct address in JIS	
	Verified check has not cleared our bank (on-line or per _____)	
	Requested positive pay stop payment on-line & printed confirmation	
	Voided old check and reissued new check in JIS	
	Notified check processor of replacement check to print	
	Reissued check number	